

Environmental Policy

The Intensive Care National Audit & Research Centre (ICNARC) recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

In review of improvements the organisation has made to become more sustainable, we are now:

- Increasing the number of days staff can work from home to 3 days a week (FT staff)
- Reducing the number of in-person Board of Management meetings to 2 a year
- Holding all ICNARC Sub-Committee meetings virtually
- Reviewing this policy annually in consultation with staff
- Involving staff in the implementation of this policy, for greater commitment and improved performance
- Utilising our email signatures to communicate our commitment to the environment to others and discourage stakeholders from printing emails

Policy aims

In review of improvements which we can make with our office supplies, we will:

- Minimise our use of paper
- Reduce packaging as much as possible
- Seek to buy recycled and recyclable products
- Evaluate if the need can be met in another way
- Favour more environmentally friendly and efficient products wherever possible
- Reuse and recycle everything we can
- Switch to DocuSign for documents that would previously have been printed

We lease our office space, however, where we can make improvements in our energy, water, and maintenance we aspire to do so. We will:

- Reduce the amount of energy used as much as possible
- Switch off lights and electrical equipment when not in use
- Adjust heating with energy consumption in mind.
- Take energy consumption and efficiency of new products into account when purchasing them.
- Use materials in any office refurbishment that are as environmentally friendly as possible.
- Only use licensed and appropriate organisations to dispose of waste

In review of improvements which we can make to our use of transportation, we will:

- Reduce the need to travel, restricting to necessary trips only
- Promote the use of travel alternatives such as e-mail or video/phone conferencing
- Make additional efforts to accommodate the needs of those using public transport or bicycles
- Seek to use local labour and materials where available to reduce CO2 and help the community

We will seek to continually improve and monitor our environmental performance. To do this we will:

- Comply with all relevant regulatory requirements
- Continually improve and reduce environmental impacts

- Incorporate environmental factors into business decisions
- Increase employee awareness through training

Our vision:

In **2024** we plan to:

- Continue to embed sustainability into our organisational culture
- Develop the next stage of our sustainability strategy
- Ongoing review of best practices
- Action a review of our suppliers and system providers and assess more sustainable options
- Action a review of our banks and pension fund investments
- Review and assess office usage and options
- Use our website to communicate our organisational commitment to the environment and encourage others to follow
- Review progress of the current measures in place and ensure these are being worked towards/met